



Chester Road Club – General Committee Meeting – 13th February 2023

Attendees: James Eastbury (Chairman) Fiona Marshall (Treasurer)
 George Wilkinson (Secretary) Malcolm Roberts (Membership Secretary)
 Gavin Broadhurst Stephen Sharkey (Vice Chairman)
 Andy Clyde (Ride Captain) Colin Thomas
 Andrew Garrison

Actions from the meeting

Agenda Item	Action	Responsible person	Completion date
90 th Anniversary Bidons	Finalise purchase in time for distribution at the club TT	James Eastbury	20 th April
Membership	Send out subscription reminder to un-paid members	Malcolm Roberts	Complete
Membership	Produce a quarterly membership list for the committee and to support vetting of TT's and race attendees	Malcolm Roberts	Quarterly ongoing
Membership	Update data fields within the club's membership page hosted by British Cycling	Malcolm Roberts	
CRC digital platform	Extend the Discord trial to include Giro e Caffe rides and the committee	Gavin Broadhurst	Ongoing
Club vision & future direction	Refresh the 2022 questionnaire membership and distribute to all members	James Eastbury	20 th March
Newsletter	Include specific question on club communications within the revised questionnaire	George Wilkinson	20 th March
Club Communications	Map out the club's future communication streams, incorporating members suggestion.	Stephen Sharkey	
New Kit Design	Conduct a poll of members to select final design of the new kit design	Matt O'Connor	Complete
New Kit Design	Send final design to British Cycling for approval and then on to Endura for production	Lynsey Whitley	Ongoing
New Kit	Finalise order details with Endura, once approval is received from British Cycling	Lynsey Whitley	Ongoing
Future Direction	Update 2021/22 questionnaire and circulate to all members	James Eastbury	tbc
Club Rides	Arrange ride leaders face to face	Andy Clyde	tbc
Youth Rides	Set-up working group to explore setting-up youth rides	Steve Sharkey	tbc
2023 Calendar	Finalise arrangements for a pre-season social event (Sunday 26 th March) and invite all members.	George Wilkinson	26 th March
Life Members	Write to Phil & Ann Pearson and Gary Moudis confirming life membership and thanks them for their support	James Eastbury	1 st March

Acronyms: "tbc" – to be confirmed, "LTTCA" – Liverpool Time Trial Cycling Association, "WCTTA" – West Cheshire Time Trial Association.



AGENDA ITEMS

1 Apologies:

Apologies were received from: Lynsey Whitley, Gina Riley, Jean Evans, Paul Modern.

2 Minutes of the previous meeting (9th January 2023):

Club Bidons (bottles)

The order with the original manufacturer has fallen through, a new manufacturer has been identified. The intention is to have the bottles ready for distribution to members at the Club TT on 20th April. (James Eastbury)

New Kit – sponsor free

Discussed separately under agenda point 5, see below.

Club Rides

Discussed under “future club rides” within the main agenda point 6, see below.

Future Direction

Discussed under “future club rides” (agenda point 6), see below.

Newsletter

This was discussed within the concept of general communications within the club. Members feel that the role of the committee and committee members is unclear and that the club does not clearly communicate everything on offer within the club. A specific question will be incorporated into the updated 2021/22 questionnaire.

Action: Include specific question on club communications within the 2021/22 questionnaire (George Wilkinson).

3 Annual membership renewals (Malcolm Roberts):

Malcolm informed the committee, that at the time of the meeting 118 members had re-joined. An email will be sent out to those members who have not re-joined (104), notifying them that they will be removed from the club’s IT platforms and activities if they have not paid their 2023 membership by 28th February. Anyone re-joining after the February deadline, will have full access to the club’s IT and activities reinstated.

Due to missing data fields, Colin will update and augment several columns within the membership list hosted by British Cycling.

Action: Send out reminder to un-paid members (Malcolm Roberts).

Action: Update data fields within the club’s membership page hosted by British Cycling (Malcolm Roberts).



4 Future CRC digital platform, update on testing - (Gavin Broadhurst)

Gavin reported that testing of Discord is ongoing. There is a need to test with more of the ride groups, a page for the committee has been set-up and the Giro e Caffe rides have been asked to trial the system.

Stephen Sharkey asked if there is a clear communication strategy, which is based on member's needs. Without such, there is a danger of implementing a system that members are unfamiliar with and which may not be adopted.

In order to gauge what the membership would like to see (in terms of IT platforms for communications etc. going forward), the 2021/2022 questionnaire will be updated to include questions on this, the club's vision and ride offerings (see discussion in point 5 below).

Action: Extend the Discord trial to include Giro e Caffe rides and the committee (Gavin Broadhurst)

Action: Map out the club's future communication streams, incorporating members suggestion (Stephen Sharkey).

5 Kit update (George Wilkinson)

The final design agreed by the members (design No. 4) has been sent to British Cycling (BC) to be ratified. George reported that BC's HQ had written today to say that they had no issues with the design and that it had been sent to the North West region seeking confirmation, that there were no issues locally with the design. A final decision is expected in the next few days.

Once formal approval is received from BC the design will be sent to the manufacturers (Endura) for agreement on manufacturing run and price (Lynsey Whitley).

Action: Finalise order details with Endura, once approval is received from British Cycling (Lynsey Whitley)

5 Ride offering (Stephen Sharkey)

There was a general discussion on the future direction of the club in terms of ride offering and the direction the club's membership wish to see the club going in (level of each ride, youth rides, social vs competition and coaching). Rather than trying to second guess what the members want going forward, the 2021/22 questionnaire will be updated and circulated to all members. The results will be used to help formulate the ride offering and future direction of the club.

To aid with further development of the club's ride offering a face-to-face meeting will be arranged with all of the ride leaders, once the results of the questionnaire are available.

Action: Update 2021/22 questionnaire and circulate to all members (James Eastbury).

Action: Arrange ride leaders face-to-face meeting (Andy Clyde).



8 GoRide/Youth rides, update on initial discussions with British Cycling (Andy Clyde/George Wilkinson)

George and Andy summarised the recent change in British Cycling's guidance on running "Youth Rides". Whilst there are a number of safeguarding measures, policies and procedures that need to be in place, the requirements are less onerous than the accreditation process required for GoRide. Andy noted that, whilst we currently do not have the resources to re-start GoRide, we should be able to meet the conditions required to run youth rides.

Action: Establish a small working group to look at getting BC approval to run "Youth Rides" (Stephen Sharkey)

9 Deputy Welfare Officer (George Wilkinson)

Following the AGM, Colin Thomas has reviewed the role of deputy welfare officer (as defined by British Cycling) and, subject to ongoing support from Gina Riley and the committee, indicated that he would be happy to take on the role. James Eastbury proposed Colin for the role, George Wilkinson seconded the proposal and the committee voted unanimously to accept the proposal and for Colin to take up the role of deputy welfare officer and sit on the committee.

10 2023 Calendar (George Wilkinson)

George reported that Paul Modern has asked for volunteers to support and marshal the club's open TT, on 4th March at 2pm.

A social event for all members was proposed for Sunday 26th March at Hickory's Smokehouse Chester (13:00).

Action: Finalise arrangements for a pre-season social event (Sunday 26th March) and invite all members (George Wilkinson)

10 British Cycling U18 Road Ride Guide (George Wilkinson)

British Cycling UK has provided updated guidance on setting up road rides for riders from 13 – 18 and states that "clubs can run 'U18 specific' road rides as part of their club activity to bridge the gap between traffic free coached activity, and more traditional club runs". This could help the club with alleviating pressures on having to find a suitable off-road venue for Go-Ride. Jean Evans has said that she would be happy to set-up a small working group to look into setting up Go-Ride youth rides (13-18 years), George, Chris and Steve said that they would be happy to support.

Action: Set-up working group to explore Go-Ride youth (13 - 18) rides (Stephen Sharkey)

11 AOB:

Life Membership: James raised a proposal to grant life membership to Phil and Ann Pearson and Gary Moudis for their hard work and sponsorship in support of the club. The proposal was unanimously accepted by the committee.

Action: James to write to Phil & Ann and Gary to confirm life membership and thank them for their support.



Club Finance: Fiona Marshall reported that the annual review of the club's finances will be completed and ready for review at the committee meeting on 20th March.

11 Date of the next meeting:

The next general committee meeting will be at The Ship Inn at 19:00 on Monday 20th March 2023. All members are welcome to attend.

Calendar of Events 2023		
Date	Event	Organiser
9 January	Executive Committee Meeting	James Eastbury
13 February	General Committee Meeting	George Wilkinson
March Date TBC	Visit to Manchester Velodrome	Ian Morris
4 March	Open Hill TT, 2pm	Paul Modern
20 March	General Committee Meeting	George Wilkinson
26 March	Pre-season Social Event - timing and venue to be confirmed	George Wilkinson
20 April	Club Time Trial (Saughton D2/7)	Paul Modern
14 May	WCTTCA 30 (CRC running event for WCTTCA)	Paul Modern
18 May	Club Time Trial (Saughton D2/7)	Paul Modern
4 June	Open 25TT - Alf Jones Memorial	Paul Modern
15 June	Club Time Trial (Saughton D2/7)	Paul Modern
TBC	Club Hill Climb (date and venue to be finalised)	Paul Modern
10 July	General Committee Meeting	George Wilkinson
1 July	Summer Social at Cheshire View, Christleton	Ann Pearson
13 July	Club Time Trial (Saughton D2/7)	Paul Modern
10 August	Club Time Trial (Saughton D2/7)	Paul Modern
September TBC	Post-season Social Event	George Wilkinson
11 September	General Committee Meeting	George Wilkinson
16 October	Annual General Meeting	George Wilkinson
4 December	General Committee Meeting	George Wilkinson
TBC - To be confirmed		

End.