

Chester Road Club – General Committee Meeting – 9th January 2023

Attendees: Fiona Marshall (Treasurer) George Wilkinson (Secretary) Mathew O’Connor Malcolm Roberts (Membership Secretary)

Paul Modern (TT event organiser) Gavin Broadhurst

Stephen Sharkey Andy Clyde

Ian Morris Sam Marshall

Frankie Hobbins

**Actions from the meeting**

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| --- | --- | --- | --- |
| **Agenda Item** | **Action** | **Responsible person** | **Completion date** |
| 90th Anniversary Bidons | Update committee on progress of sourcing at the next meeting | James Eastbury | 13th February 2023 |
| Club Communications | Seek suggestions from all members on how to improve club communications | George Wilkinson | 23rd January |
| Committee Membership | Minutes of the meeting, incorporating the above decisions, to be circulated to all members | George Wilkinson | 23rd January |
| Membership | Send out subscription reminder to un-paid members | Malcolm Roberts | Mid-February |
| Membership | Produce a quarterly membership list for the committee and to support vetting of TT’s and race attendees | Malcolm Roberts | Quarterly |
| CRC digital platform | Extend the Discord trial to include foundation rides and map out the club’s future communication streams, incorporating members suggestion | Gavin Broadhurst | Ongoing |
| New Kit Design | Conduct a poll of members to select final design of the new kit design | Matt O’Connor | Ongoing |
| New Kit Design | Send final design to British Cycling for approval and then on to Endura for production | Lynsey Whitely | tbc |
| Future Direction | Recruit a cross-section of members to explore future options for the direction of the club. | James Eastbury | tbc |
| Club Rides | Circulate introductory note to all ride leaders | Andy Clyde | Complete |
| Club Rides | Update the list of ride leaders and arrange first ride leaders face to face | Andy Clyde | tbc |
| LTTCA Affiliation | Complete the LTTCA affiliation form and pay 2023 subscription | George Wilkinson | Complete |
| WCTTA Affiliation | Ensure WCTTA affiliation fees are paid for 2023 | Fiona Marshall | Complete |
| 2023 Calendar | Update 2023 Calendar | George Wilkinson | 23rd January |
| 2023 Calendar | Finalise arrangements for a preseason social event on Saturday 11th March and send invitation to all members |  | 11th February |
| Youth Rides | Set-up working group to explore Go-Ride youth rides (13 – 18 years) | Andy Clyde | tbc |
| Deputy Welfare Officer | Review the club’s constitution and produce written definition of the role. | George Wilkinson | 13th February 2023. |

Acronyms: “tbc” – to be confirmed, “LTTCA” – Liverpool Time Trial Cycling Association, “WCTTA” – West Cheshire Time Trial Association.



**AGENDA ITEMS**

1 Apologies:

Apologies were received from James Eastbury (Chairman), Keith Nield (Hon. Life President), Lynsey Whitely (Editor/Media), Jean Evans and Niall Kenyon.

2 Minutes of the previous meeting (10 October 2022):

**New Kit – sponsor free**

Discussed under item “6 Kit Update (Mat O’Connor)”, see below.

**90th Anniversary Bidons**

Nothing further to report at this time.

**Action:** Update at next meeting (James Eastbury).

**Club Rides**

Discussed under “future club rides” within the main agenda items, see below.

**Future Direction**

Discussed under “future club rides” within the main agenda items, see below.

**Newsletter**

This was discussed within the concept of general communications within the club. Members feel that the role of the committee and committee members is unclear and that the club does not clearly communicate everything on offer within the club.

**Action:** Seek suggestions from all members on how to improve club communications (George Wilkinson).

**Membership**

At the AGM, Malcolm Roberts was elected membership secretary for 2023. Annual membership discussed separately under “Annual Membership Renewals”, see below.

3 Nomination for membership of the committee (George Wilkinson):

Following the AGM, three nominations for membership of the committee have been received:

1. Steve Sharkey (Vice Chair) proposed by Malcolm Roberts, seconded by Steve Morris;
2. Andy Clyde (Ride Captain) proposed by George Wilkinson, seconded by Fiona Marshall; and,
3. Ian Morris (General committee) proposed by Sam Marshall, seconded by George Wilkinson.

George noted that the committee was quorate and able to elect members subject to agreement of the committee members present. Each of the nominees were invited to give a brief presentation on their desire to join the committee. A vote was taken for each nominee. All nominees were accepted unanimously by the committee.

**Action:** Minutes of the meeting, incorporating the above decisions, to be circulated to all members (George Wilkinson).



4 Annual membership renewals (Malcolm Roberts):

Malcolm informed the committee, that he now had access to the British Cycling (BC) membership list. George has resolved the BC affiliation issues and members are now able to re-join the club via the BC portal. At the time of the meeting 45 of last yeast 245 members had re-joined. A reminder letter will be sent out mid-February, to members who have not paid their subscription by that time.

A list of the active members will be required throughout the year, to ensure those people entering time trials (TT’s) and races etc., as Chester Road Club (CRC) members, are fully paid-up members.

**Action:** Send out subscription reminder to un-paid members (Malcolm Roberts, Mid-February).

**Action:** Produce a quarterly membership list for the committee and to support vetting of TT’s and race attendees (Malcolm Roberts).

5 Future CRC digital platform (Gavin Broadhurst):

Gavin provided an overview of “Discord” as a possible communication platform for the club. Discord, would allow the club to consolidate all the roles currently performed by the Facebook and the multitude of WhatsApp groups.

Several members have expressed the view that the numerous “chat groups” can appear restrictive and that the role and work of the committee is unclear. Discord would allow real-time communication between the committee, ride leaders and the members, allowing everyone to see what’s going on within the club and to put their views forward.

A design team have been trialling a simplified CRC Discord with the Off-Road group and will extend the trial to include foundation rides. Members thought on how to improve communications within the club will be used to help map out the club’s other communication streams within Discord.

**Action:** Extend the Discord trial to include foundation rides and map out the club’s future communication streams, incorporating members suggestion (Gavin Broadhurst).

6 Kit update (Mat O’Connor)

Mat reported that the design work for the new kit is now complete. Four designs have been finalised and are ready to be put to a vote of the members. All of the designs will be posted on the club’s Facebook site and a poll taken in order to select the final design.

Once selected the final design will need to be ratified by British Cycling, before being sent to Endura as agreed previously be the club membership.

**Action:** Conduct a poll of members to select final design of the new kit design (Mat O’Connor).

**Action:** Send final design to British Cycling for approval and then on to Endura for production (Lynsey Whitely)



7 Ride leaders meeting and future club rides (George Wilkinson / Andy Clyde)

Following Andy’s appointment as Ride Captain, thanks were expressed the meeting’s attendees for the hard work that Alan Salisbury has put in during his time as Ride Captain.

Andy noted that historically, the nature and timing of club rides has been driven by the club members and that delivery of these was dependant on the efforts of the Ride Leaders. Recently, members have been asking if it would be possible to provide a greater choice of rides. If this is to be addressed, a review of the current list of active ride leaders and a detailed understanding of the memberships ride requirements will be required.

**Action:** Circulate introductory note to all ride leaders (Andy Clyde).

**Action:** Update the list of ride leaders and arrange first ride leaders face to face (Andy Clyde).

8 Liverpool Time Trial Cycling Association (LTTCA) representative (George Wilkinson)

George reported that our annual affiliation for LTTCA is now due. Unfortunately, our current representative (Keith Nield) has written to the club to say that, due to his deteriorating hearing, he feels he can no longer continue with the role. Therefore, a new representative is required. Paul Modern agreed to take on the role as sole representative to LTTCA.

**Action:** Complete the LTTCA affiliation form and pay 2023 subscription (George Wilkinson).

**Action:** Ensure WCTTA affiliation fees are paid for 2023 (Fiona Marshal)

9 Calendar of events 2023

George noted that the dates of a number of the TT events for 2023 are still outstanding. Paul Modern reported that he will be able to provide final dates and timings after Friday 14th January.

A social evening for all members was proposed for Saturday 11th March. Two venues have been proposed (Hickories and The Cornerhouse).

**Action:** Update 2023 Calendar (George Wilkinson)

**Action:** Finalise arrangements for a pre-season social event on Saturday 11th March and send invitation to all members (George Wilkinson)

10 British Cycling U18 Road Ride Guide (George Wilkinson)

British Cycling UK has provided updated guidance on setting up road rides for riders from 13 – 18 and states that “clubs can run 'U18 specific' road rides as part of their club activity to bridge the gap between traffic free coached activity, and more traditional club runs”. This could help the club with alleviating pressures on having to find a suitable off-road venue for Go-Ride. Jean Evans has said that she would be happy to set-up a small working group to look into setting up Go-Ride youth rides (13-18 years), George, Chris and Steve said that they would be happy to support.

**Action:** Set-up working group to explore Go-Ride youth (13 - 18) rides (Andy Clyde)



11 AOB:

**Club President**

George reported that Keith Neild (Hon. Life President) has written to the club expressing that, with regret, due to worsening hearing he is no longer able to make an active contribution to meetings:-

“Although I felt very honoured to be offered Honorary Life Presidency, I feel that my decreasing hearing and the increasing use of online technology means that I’m unable to contribute and participate as much as I’d intended to. Therefore, I would understand if the Club feels I should step down from this position. However, having been a member since 1958, Chester Road Club remains very important to me and I wish to remain a member, not least because I intend to ride a few Time Trials this year.

Wishing you all the best for 2023

Keith Neild (Hon. Life President).”

[N.B. Following the meeting James Eastbury has spoken with Keith, who has agreed to continue as Life President, whilst reducing his involvement in committee meetings.]

**Deputy Welfare Officer**

Following the AGM, the role of deputy welfare office remains vacant. One of the issues preventing people from volunteering for position, is a lack of clarity of the role. Steve Sharkey commented that this was an issue common to a number of the roles within the club. Clarity is needed on the nature and scope of officers and functionary roles within the club.

**Action:** Review the clubs constitution, and produce written definition of the role (George Wilkinson).

**Niall Kenyon – resignation from the committee**

Niall has informed the club secretary that he wishes to resigning from the committee.

11 Date of the next meeting:

The date of the next general committee meeting to be at 19:00 on 13th February 2023. This will be a face to face meeting at the Bear and Billet, Lower Bridge Street, Chester. All members are welcome to attend.



End.